Financial Statements
Year Ended March 31, 2023

# ZEBRA CHILD & YOUTH ADVOCACY CENTRE SOCIETY Index to Financial Statements

Year Ended March 31, 2023

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#### INDEPENDENT AUDITOR'S REPORT

October 17, 2023 Edmonton, Alberta

To the Trustees of Zebra Child & Youth Advocacy Centre Society

# **Qualified Opinion**

We have audited the financial statements of Zebra Child & Youth Advocacy Centre Society (the Society), which comprise the statement of financial position as at March 31, 2023, and the statements of operations, changes in net assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2023, and the results of its operations and cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

### **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the Society derives revenue from donation activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to unrestricted donation revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2023, current assets and net assets as at March 31, 2023. The predecessor auditor's opinion on the financial statements for the year ended March 31, 2022 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities* for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

#### Other Matter

The financial statements for the year ended March 31, 2022 were audited by another auditor who expressed a qualified opinion on those financial statements on September 28, 2022 for the reasons described in the *Basis for Qualified Opinion* section.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Independent Auditor's Report to the Trustees of Zebra Child & Youth Advocacy Centre Society (continued)

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our qualified audit opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing
  an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kingston Ross Pasuale Lep

Chartered Professional Accountants

# **Statement of Financial Position**

March 31, 2023

		2023		2022
ASSETS				
CURRENT				
Cash and cash equivalents (Note 3)	\$	3,658,414	\$	3,024,271
Short term investments (Note 4)		26,935		30,203
Accounts receivable (Note 15)		12,737		8,199
Prepaid expenses		11,261		14,763
		3,709,347		3,077,436
CAPITAL ASSETS (Note 5)		76,470		90,402
	\$	3,785,817	\$	3,167,838
LIABILITIES AND NET ASSETS				
CURRENT			•	
Accounts payable and accrued liabilities (Notes 6, 15)	\$	249,208	\$	163,145
Deferred rent reimbursement (Note 14) Deferred contributions - operating (Note 7)		588,111		34,972 942,262
Deferred contributions - operating (Note 7)  Deferred contributions - casino funds (Note 8)		304,852		165,249
Canada Emergency Business Account Ioan (Note 10)		30,000		-
		1,172,171		1,305,628
DEFERRED CONTRIBUTIONS - CAPITAL (Note 9)		54,748		71,838
	•	34,740		
CANADA EMERGENCY BUSINESS ACCOUNT LOAN (Note 10)		-		30,000
		1,226,919		1,407,466
NET ASSETS				
Unrestricted		900,560		1,105,192
Internally restricted (Note 11)		1,636,616		636,616
Invested in capital assets		21,722		18,564
		2,558,898		1,760,372
	\$	3,785,817	\$	3,167,838

ON BEHALF OF THE BOARD	
Christitt	Directo
CRIMON	Directo

# ZEBRA CHILD & YOUTH ADVOCACY CENTRE SOCIETY Statement of Operations

Year Ended March 31, 2023

		2023		2022
REVENUES				
Government grants (Note 7)	\$	1,775,580	\$	1,648,776
Unrestricted donations	•	878,416	•	476,222
Other revenue (Notes 13, 15)		406,187		341,363
Restricted donations (Note 7)		82,741		89,119
Gaming revenue (Note 8)		53,420		7,721
Amortization of deferred contributions - capital (Note 9)		17,090		22,620
		3,213,434		2,585,821
EXPENSES				
Salaries and wages (Note 13)		1,368,529		1,294,191
Rental (Note 14)		575,863		414,948
Consulting fees		142,198		201,217
Clinical care		47,377		53,280
Office		38,844		28,293
Fundraising		33,095		46,919
Travel		26,874		10,415
Professional fees		24,687		67,447
Amortization		22,581		28,115
Insurance		21,350		18,048
Children's items and clothing		16,112		10,353
Volunteer recognition		15,635		10,24
Training		15,632		34,10
Communication tools		14,050		4,354
Very Important Paws Program		11,757		25,75
Computer support		9,744		11,19
Interest and bank charges		9,073		9,93
Children's snacks		8,513		4,51
Telephone		8,426		10,40
Repairs and maintenance		4,568		3,25
		2,414,908		2,286,98
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS		798,526		298,833
OTHER INCOME				
Government assistance - COVID-19 programs		-		46,71
EXCESS OF REVENUES OVER EXPENSES	\$	798,526	\$	345,54

# ZEBRA CHILD & YOUTH ADVOCACY CENTRE SOCIETY Statement of Changes in Net Assets Year Ended March 31, 2023

	Unrestricted	Internally Restricted (Note 11)	Invested in Capital Assets	Total	Total
NET ASSETS - BEGINNING OF YEAR Excess of revenues over expenses Purchase of capital assets Transfer (Note 12)	\$ 1,105,192 804,017 (8,649) (1,000,000)	\$ 636,616 - - 1,000,000	\$ 18,564 (5,491) 8,649	\$ 1,760,372 798,526 - -	\$ 1,414,828 345,544 - -
NET ASSETS - END OF YEAR	\$ 900,560	\$ 1,636,616	\$ 21,722	\$ 2,558,898	\$ 1,760,372

# ZEBRA CHILD & YOUTH ADVOCACY CENTRE SOCIETY Statement of Cash Flow Year Ended March 31, 2023

		2023		2022
OPERATING ACTIVITIES	•	700 500	Φ	045 545
Excess revenues over expenditures	\$	798,526	\$	345,545
Items not affecting cash:		00 504		00 445
Amortization of capital assets		22,581		28,115
Amortization of deferred contributions - capital		(17,090)		(22,620)
		804,017		351,040
Changes in non-cash working capital:				
Accounts receivable		(4,538)		92,703
Prepaid expenses		3,502		(302)
Accounts payable and accrued liabilities		86,065		(19,966)
Deferred rent reimbursement		(34,972)		10,527
Deferred contributions - operating		(354,151)		(44,025)
Deferred contributions - casino funds		139,603		44,428
Deferred contributions - capital		-		830
		(164,491)		84,195
Cash flow from operating activities		639,526		435,235
INVESTING ACTIVITIES				
INVESTING ACTIVITIES		(8,651)		(830)
Purchase of capital assets		3,268		(3,303)
Net purchase of short-term investments		3,200		(0,000)
Cash flow used by investing activities		(5,383)		(4,133)
NET CHANGE IN CASH AND CASH EQUIVALENTS		634,143		431,102
Cash and cash equivalents -				
beginning of year		3,024,271		2,593,169
CASH AND CASH EQUIVALENTS, END OF YEAR (Note 3)	\$	3,658,414	\$	3,024,271

#### PURPOSE OF THE SOCIETY

The Society operates to serve children and youth who have experienced abuse, supporting them through the investigative, justice and healing process with a continuum of multi-disciplinary resources. This is done by providing a collaborative and integrated environment developing and implementing leading practices; offering support and "giving a voice" to the child and family throughout the process of disclosure, investigation, intervention and prosecution - each applied to appropriately address the best interest of each child. The Society's outreach programs seek to educate and engage the community in protecting children through reporting signs of abuse and advocating for protection and justice. The Society aims to be an innovative leader in fostering an inclusive community where every child and youth is heard, respected and safe from abuse. The Society is incorporated under the Societies Act of Alberta, and is a registered charity under paragraph 149(1)(f) of the Income Tax Act and is exempt from income taxes.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies observed in the preparation of the financial statements are summarized below.

#### Revenue recognition

Zebra Child & Youth Advocacy Centre Society follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized a revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions for the acquisition of capital assets are recorded as deferred contributions - capital assets and are amortized to revenue on the same basis as the capital assets are amortized to expenditures.

Proceeds from fundraising events are recognized as revenue in the year when the event occurs if the amount to be received can be reasonably estimated and collection is reasonably assured.

Other revenue is recognized when received or receivable in accordance with the agreement with the partner organization.

Investment income is recognized a revenue when earned.

### Cash and cash equivalents

Cash and cash equivalents consist of cash on deposit less cheques issued and outstanding. Cash and cash equivalents includes restricted cash, the use of which is available for current needs.

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# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Capital assets

Capital assets are recorded at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Furniture and fixtures		declining balance method
Computer equipment		declining balance method
Leasehold improvements		straight-line method
Audio visual equipment		declining balance method
Vehicles		declining balance method
Office equipment	20%	declining balance method

In the year of purchase, amortization on capital assets is pro-rated based on the available for use date. No amortization is recorded in the year of disposal.

Capital assets acquired during the year but not placed into use are not amortized until they are available for use.

# Contributed goods and services

Volunteers contributed time to assist the Society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in these financial statements.

The Society received contributed goods, which are recognized only when a fair value can be reasonably estimated and when the goods are used in the normal course of the Society's operations and would otherwise have been purchased.

#### Accounting estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenditures during the reported period. These estimates are reviewed periodically and are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant estimates pertain to the collectability of accounts receivable and completeness of expense accruals.

#### Financial instruments

All arm's length financial instruments are initially measured at fair value, and, unless otherwise noted, the Society subsequently measures its financial instruments at amortized cost.

The measurement basis for related party financial instruments is disclosed in Note 15.

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# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. The following amounts are subject to measurement uncertainty: collectibility of accounts receivable and useful life of capital assets. These estimates are periodically reviewed and any necessary adjustments are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

#### CASH AND CASH EQUIVALENTS

	2023	2022
Cash Gaming account	\$ 3,352,445 305,969	\$ 2,852,300 171,971
	\$ 3,658,414	\$ 3,024,271

Cash and short term investments include \$305,969 (2022 - \$171,971) which is externally restricted for expenditures approved by Alberta Gaming, Liquor and Cannabis Commission pursuant to the Society's Casino application, and \$588,111 (2022 - \$942,262) that is restricted for operations as disclosed in Notes 7 and 8.

The Society has balances in a business savings account bearing interest at a rate of 2.05% per annum for balances of up to \$250,000, 2.4% per annum for balances exceeding \$250,000 and up to \$15,000,000 and \$3.05% per annum for balances in excess of \$15,000,000.

#### 4. SHORT TERM INVESTMENTS

The Society has invested in guaranteed investment certificates bearing interest at a rate of 3.95% per annum, with a maturity date of October 28, 2023.

### **Notes to Financial Statements**

# Year Ended March 31, 2023

#### 5. CAPITAL ASSETS

	Cost	 cumulated nortization	Ne	2023 et book value	N	2022 let book value
Furniture and equipment Computer equipment Leasehold improvements Audio visual equipment Vehicle Office equipment	\$ 292,942 169,956 8,769 62,199 34,752 35,859	\$ 255,128 142,247 3,420 59,808 32,502 34,902	\$	37,814 27,709 5,349 2,391 2,250 957	\$	47,267 31,197 6,226 1,302 3,214 1,196
	\$ 604,477	\$ 528,007	\$	76,470	\$	90,402

# 6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Included in accounts payable and accrued liabilities are government remittances of \$36,177 (2022 - \$28,257).

#### 7. DEFERRED CONTRIBUTIONS - OPERATING

	 2023		
Balance, beginning of year Add: Funds received	\$ 942,262 1,666,385	\$	986,287 1,687,028
Less: eligible expenditures incurred	(1,862,057)		(1,709,465) (21,588)
Less: AGLC repayment (Note 8) Less: AHS Repayment	 (158,479)		(21,366)
Balance, end of year	\$ 588,111	\$	942,262

Deferred contributions - operating represent externally restricted operating funds to be used towards expenditures in the next year.

This funding is restricted to front line program delivery which includes victim supports, advocacy, front line staff and administrative costs.

During the year, the Society's funding contract with Alberta Health Services for Mental Health Supports was completed. As part of the funding agreement, a reconciliation was completed to adjust funding provided to actual costs incurred. This resulted in a funding repayment of \$158,479. Subsequently, the Alberta Health Services Mental Health funding has been replaced with the Victims of Crime Mental Health funding agreement.

8.	DEFERRED CONTRIBUTIONS - CASINO	2023	 2022
	Balance, beginning of year Add: casino funds - net Add: casino funds reimbursement Less: eligible expenditures incurred	\$ 165,249 178,242 14,781 (53,420)	\$ 120,821 10,540 41,609 (7,721)
	Balance, end of year	\$ 304,852	\$ 165,249

Deferred contributions - casino represent externally restricted funds received from the operation of a casino fundraiser. Alberta Gaming, Liquor and Cannabis Commission approves and issues licences for casino events and the proceeds must be used on approved expenditures as stated in the casino application.

In the prior year, the Society was audited by the AGLC, as a result of which a repayment of \$41,609 was required from non gaming sources for unapproved use of proceeds to the gaming account. Of the total, \$21,588 was adjusted from externally restricted operating funds (Note 7), and \$20,021 was adjusted from unrestricted funds.

In the current year, AGLC required repayment of unapproved expenditures in the amount of \$14,781 to the gaming account from non gaming sources. The entire amount was adjusted from unrestricted funds.

Notes to Financial Statements Year Ended March 31, 2023

9.	DEFERRED CONTRIBUTIONS - CAPITAL	2023	 2022
	Balance, beginning of year Add: contributions received Less: amounts amortized to revenue	\$ 71,838 - (17,090)	\$ 93,628 830 (22,620)
	Balance, end of year	\$ 54,748	\$ 71,838

Deferred contributions - capital represent externally restricted contributions used for the purchase of capital assets. These amounts are amortized and included in revenue on the same basis as the amortization of the related capital assets purchased with the funds.

# 10. GOVERNMENT ASSISTANCE

The Society received a Canada Emergency Business Account loan (CEBA) in the amount of \$40,000, which bears no interest and is forgivable in the amount of \$10,000 if repaid by December 31, 2023. If the loan is not repaid by December 31, 2023, the loan will bear interest at 5% annually as of January 1, 2024 with the full amount due no later than December 31, 2025. The Society expects to comply with the terms for forgiveness, therefore the forgivable portion of \$10,000 was recognized into income in the prior year as government subsidies.

#### 11. INTERNALLY RESTRICTED NET ASSETS

The internally restricted net assets at the end of the year are comprised of \$51,797 (2022 - \$51,797) for Child Support Services, \$84,819 (2022 - \$84,819) for Clinical Care for Children and \$1,500,000 (2022 - \$500,000) for future expansion and infrastructure costs.

# 12. INTERFUND TRANSFERS

During the year, \$8,649 (2022 - \$nil) was used from unrestricted net assets to fund the cash outlays for the capital asset additions.

In addition, the Board of Directors has also approved a transfer of \$1,000,000 (2022 - \$nil) from the unrestricted fund to the internally restricted fund to be added to the funds internally restricted for future expansion and infrastructure costs, as indicated in Note 11.

#### 13. OTHER REVENUE

Other revenue includes \$32,764 (2022 - \$59,921) of donations-in-kind from the Edmonton Police Service for the year. In addition, \$8,906 (2022 - \$2,110) of donation-in-kind was received for children's items, clothing and fundraising that have been included in donations revenue. Other goods and services received have not been recorded in these financial statements as the fair market value is too difficult to determine.

Various other expenditures that are incurred by the Edmonton Police Service and Alberta Children's Services and are not charged to the Society, including wages and benefits, office supplies, insurance and other related costs. As a result of the difficulty in determining many of these amounts, the costs have not been estimated and recorded in these financial statements. For information purposes, in fiscal 2023, the Child Protection Section and Child At Risk Response Team (CARRT) of the Edmonton Police Service budgeted \$2,889,792 (2022 - \$2,613,078) and \$1,064,128 (2022 - \$1,043,231), respectively. These amounts represent labour and other administrative costs relating to the individuals that work directly with the Society but these costs have not been included in these financial statements.

Other revenue also contains rental reimbursements from the Edmonton Police Service, the RCMP, Alberta Health Services and Children and Family Services, as indicated in Note 15.

# 14. LEASE COMMITMENTS

The Society's premises are under a five year operating lease that expires September 30, 2023. The City of Edmonton (the "City") is no longer the tenant on the lease as it is now under the Society's name, however, the City continues to pay for the Society. The Edmonton Police Service has approved funding up to \$199,727 (2022 - \$179,763) for 2023 towards payment of rent and custodial fees. If rent exceeds this approved amount and other funds are not received from the City, the Society is required to fund the remaining balance. The total annual rent obligation is \$147,533.

# 15. RELATED PARTY TRANSACTIONS

The following is a summary of the Society's related party transactions:

		2023		2022	
Edmonton Police Services  Partner Organization  Rental reimbursement	\$	295,162	\$	268,551	
Alberta Health Services <i>Partner Organization</i> Rental Reimbursements Consultant fees	\$	9,068 126,456	\$	5,828 181,144	
Royal Canadian Mounted Police Partner Organization Rental Reimbursements	\$	30,770	\$	30,652	
Alberta Children and Family Services Partner Organization Rental Reimbursements	\$	39,602	\$	30,564	
ncluded in the accounts receivable and accounts payable carty balances:	of the Soc	iety are the	follow	<i>i</i> ing relate	
Accounts receivable Alberta Children and Family Services Royal Canadian Mounted Police	\$	2,724 2,682	\$	2,724 -	
Accounts payable Alberta Health Services Edmonton Police Services	\$	8,127 7,328	\$	22,749 23,49	

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

#### 16. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2023. Unless otherwise noted, the Society's risk exposure has not changed from the prior year.

# Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from donors and funders. The Society has a significant number of donors which minimizes its credit risk.